

VILLAGE OF CATLIN

Commission Form of
Municipal Government

Adopted 1914

MEMBER ILLINOIS
MUNICIPAL LEAGUE

JAMES I. ROBINSON
Mayor

MICHELLE D. CARTER
Village Clerk
217-427-2136
Fax: 217-427-2131

Agenda for Village Council Meeting, Tuesday, April 16, 2013

- Roll Call
- Approval of Minutes from Meeting held April 2, 2013
- Approval of the bills
- NewWave Communications (Danny Rudd)
- Summer Recreation Program (Joe Hageman)
- Village Clerk/New Employee
- IMRF Authorized Agent Resolution #712
- Election Results
- Electric Aggregation Referendum

Commissioner Reports:

- Commissioner of Accounts and Finance
 - Building Permits
- Commissioner of Public Health and Safety
 - Park Maintenance and Equipment Repair
 - Keep Vermilion County Beautiful Grant Award
 - Installation of cameras at the Village Park
 - Village Clean Up Days
- Commissioner of Streets and Public Improvements
 - Road Repair / Sidewalk Replacement / Trees
 - 2013 MFT Tabulation of Bids
- Commissioner of Public Property
 - Equipment Repair and Replacement

Executive Session

Old Business:

Correspondence:

Letter from Lynn Foster, Vermilion County Clerk regarding Statements of Economic Interest

Additions to Agenda:

Received \$1,501.00 from State of IL Replacement Tax
Received \$6,852.53 from State of IL Sales Tax
Received \$16,394.93 from State of IL State Income Tax

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P.O. BOX 627
CATLIN, ILLINOIS 61817

Village of Catlin
County of Vermilion, State of Illinois
April 16, 2013

The Council of the Village of Catlin met in the Village Boardroom in regular session at 7:00 PM with Mayor James I. Robinson presiding. Mayor Robinson called the meeting to order and instructed the Clerk to call the roll.

Mayor: Jim Robinson

Commissioners: Jim Miller, Barry Voorhees, Kevin Kirk

Also, present: Joe Hageman, Danny Rudd, Sharon Brady, Fred Reddy, Butch Schmink, Shelley Darnell, Tim McFadden, Carl Barnes, Cash Cook, and Tad Beddow.

A motion was made by Jim seconded by Barry to approve the minutes from the April 2, 2013 board meeting.

Aye Jim, Barry, Kevin, Mayor Robinson

Nay none

Commissioner Brown entered the meeting at 7:05 PM.

The following bills were presented:

General fund bills to be presented:

17046	Payroll Clearing	\$10,800.55
17047	Progressive Chemical & Lighting	\$1,382.79
17048	Frank's House of Color	\$177.52
17049	Big R	\$343.76
17050	Catlin IGA	\$30.60
17051	Acton & Snyder	\$4,982.50
17052	Bacon & Van Buskirk	\$784.71
17053	Verizon Wireless	\$76.02
17054	Robert Carter	\$30.00
17055	Premier Appraisal Co	\$275.00
17056	Courtesy Motors, LLC	\$27.45
17057	Municipal Electronics	\$70.00
17058	Vermilion Co Dept of Animal Regulation	\$78.00
17059	David Biggerstaff	\$86.16
17060	Cintas	\$95.60
17061	Constellation NewEnergy Inc	\$3.08
17062	Jim Jones	\$200.00
17063	Stallings Ford	\$23.00
17064	Catlin Wastewater	\$4,024.00

Motor Fuel Tax bill to be presented:

1167 Fehr Graham/Sodemann & Assoc. \$6,762.75

Water fund bills to be presented:

11022	Catlin W&S (Final April Haussy)	\$42.00
11023	April Haussy (Meter Dep Refund)	\$58.00
11024	Catlin W&S (Final Dana Bower)	\$31.27
11025	Dana Bower (Meter Dep Refund)	\$68.73
11026	Payroll Clearing	\$3,478.16
11027	Catlin W&S (Final Michelle Hawkins)	\$11.60
11028	Michelle Hawkins (Met Dep Refund)	\$88.40
11029	Catlin W&S (Final Laikin Bratton)	\$88.58
11030	Laikin Bratton (Met Dep Refund)	\$11.42
11031	Cintas	\$47.66

Wastewater fund bills to be presented:

4658	Payroll Clearing	\$1,994.20
4659	Baird Technical Solutions, INC	\$4,195.00
4660	Cintas	\$47.66
4661	Danville Auto Parts	\$15.78
4662	DTI Office Solutions	\$28.59
4663	Arnolds Office Supply	\$142.95
4664	Illinois EPA	\$7,000.00
4665	Constellation NewEnergy, Inc	\$1,903.83
4666	Julie Inc	\$208.73

Payroll Clearing fund bills to be presented:

4541	Rick Brown	\$172.70
4542	Karen Cooley	\$60.03
4543	Kevin Kirk	\$174.70
4544	Jim Miller	\$74.70
4545	James Robinson	\$262.05
4546	Barry Voorhees	\$172.70
4547	Carl Barnes	\$1,332.73
4548	Ed Bean	\$1,013.22
4549	Tad Beddow	\$369.68
4550	David Biggerstaff	\$451.90
4551	Rachel Boyd	\$744.98
4552	Michelle Carter	\$1,137.04
4553	Vince Chambliss	\$185.58
4554	Cash Cook	\$586.29
4555	Jerry Cummings	\$278.56

4556	Toby Krabel	\$352.11
4557	Tim McFadden	\$1,337.55
4558	Janice Nelson	\$166.74
4559	Richard Oakley	\$329.35
4560	Brad Prunkard	\$630.19
4561	Gary Simmons	\$226.80

Upon reading of said bills a motion was made by Kevin seconded by Jim that the Treasurer pay said bills.

Aye Kevin, Rick, Jim, Barry, Mayor Robinson

Nay none

- Danny Rudd, Technical Operations Manager with NewWave Communications, stated he was visiting communities they serve and answering questions and addressing concerns.
- Joe Hageman, Catlin Grade School teacher, asked for a donation of \$1,500.00 for the Summer Recreation Program.

A motion was made by Jim seconded by Rick to donate \$1,500.00 to the Catlin Summer Recreation Program.

Aye Jim, Rick Barry, Kevin, Mayor Robinson

Nay none

A motion was made by Jim seconded by Kevin to hire Shelley Darnell as the new Village Clerk effective Friday, April 19, 2013, at a rate of \$17.50 per hour with full benefits and allowing 3 days' vacation in May and 3 days in July.

Aye Barry, Rick, Kevin, Jim, Mayor Robinson

Nay none

A motion was made by Kevin seconded by Jim to adopt Resolution #712 Appointing Shelley Darnell as the Authorized Agent for the Illinois Municipal Retirement Fund.

Aye Jim, Barry, Kevin, Rick, Mayor Robinson

Nay none

- Mayor Robinson informed the board two public hearings are scheduled at 6:00 PM and 6:30 PM on May 7, 2013 to discuss the Plan of Operation and Governance of the Municipal Electric Aggregation for the Village of Catlin.

Commissioner Miller:

A motion was made by Jim seconded by Barry to issue a building permit to Wanda Weller, 108 Coronado, convert the attached garage into a family room and to build a new garage, Progressive Builders.

Aye Barry, Jim, Rick, Kevin, Mayor Robinson

Nay none

A motion was made by Jim seconded by Rick to issue a building permit to Rick Spencer, 116 Coronado, replace concrete driveway, Bob Lewis.
Aye Rick, Jim, Kevin, Barry, Mayor Robinson
Nay none

The board discussed whether a building permit was required for driveway sealant. They agreed no permit should be required for sealing a driveway.

Commissioner Brown:

- Rick informed the board the Village was awarded a Keep Vermilion County Beautiful grant of \$1,500.00 for planting native trees.
- The board discussed the installation of cameras at the Village park pavilion. Tad is to obtain bids for the installation of a new light under the pavilion.
- Rick is to contact TJ Ribbe regarding a date for the annual Village Clean Up Days.

Commissioner Kirk:

- Kevin informed the board the Street department received the new mower last week.
- Kevin also reported some of the sites have been excavated from work done during the winter and the tree at the park is almost down. The work by AT&T should be done by May 17th and the asphalt on the alley behind Schifo Photography can then be completed.
- Kevin read the bid tabulations for the 2013 MFT Street project.

A motion was made by Kevin seconded by Rick to accept the bids in the order they were received, Open Road Paving at a bid price of \$112,895.50 and Cross Construction at a bid price of \$83,522.50.

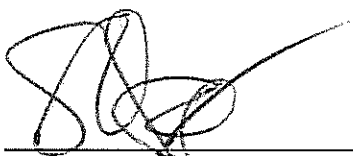
Aye Barry, Rick, Kevin, Mayor Robinson
Abstain Jim

Commissioner Voorhees:

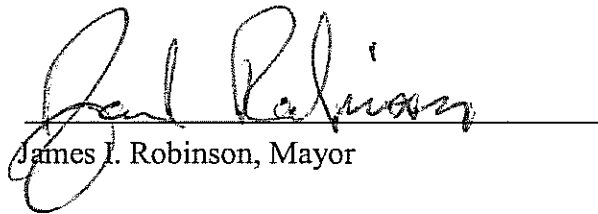
- Tim said he discussed the water main project on Paris Street with the Village engineer. The engineer stated the Village may be eligible for an emergency grant. The board requested the engineer attend the second meeting in May.
- Barry asked the Clerk to give an update on the website. Michelle Carter said a lot of progress has been made and hopes to have the website available after meeting with the developer on Wednesday and Friday of this week.

A motion was made by Jim seconded by Rick to adjourn the meeting by vote.

Aye Jim, Rick, Kevin, Barry, Mayor
Nay none



Shelley Darnell, Village Clerk



James J. Robinson, Mayor