

Village of Catlin
County of Vermilion, State of Illinois
November 3, 2015

The Council of the Village of Catlin met in the Village Boardroom in regular session at 7:00 PM with Mayor Butch Schmink presiding. Mayor Schmink called the meeting to order and instructed the Village Clerk to call the roll.

Mayor: Butch Schmink

Commissioners: Fred, Reddy, Kevin Kirk, Jim Miller, Aaron Richardson

Absent: none

Also present: Carl Barnes, Sharon Brady, Matt Johnson, Tim McFadden, Larry Young, Dianne Reddy, Todd & Jennifer Orvis, Bethany Keith, Tammy Neal, Chuck Johnson, Doug Toole

A motion was made by Jim, seconded by Fred to approve the regular board meeting minutes and the executive session meeting from the October 20, 2015 board meeting.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink

Nay none

General Fund bills to be presented:

18305	Payroll Clearing	\$5,088.23
18306	Payroll Clearing	\$4,538.60
18307	Sharon Keller	\$200.00
18308	Joyce Hussar	\$200.00
18309	Payroll Clearing	\$5,954.10
18310	Direct Energy	\$1,502.50
18311	Midwest Asphalt	\$6,814.44
18312	Truscellis Collisio Repair Illinois Public Safety Agency	\$56.00
18313	Network	\$864.00
18314	Ameren	\$272.13
18315	Central Mgmt. Services	\$2,955.00
18316	AT&T	\$75.00
18317	AT&T	\$330.88
18318	DTI Office Solutions	\$50.88
18319	Ray O'Herron	\$93.00
18320	Prairieland Farm Drainage	\$3,850.00
18321	Illini FS	\$2,361.09
18322	Catlin Water & Sewer	\$46.40
18323	Mid-West Truckers Association	\$201.00
18324	Daniel Ribbe Trucking	\$974.35
18325	IMLRMA	\$27,670.92

18326 Void

Water Fund bills to be presented:

11719	Payroll Clearing	\$974.64
11720	Payroll Clearing	\$847.51
11721	Catlin W&S	\$11.60
11722	Richard Clark	\$88.40
11723	Payroll Clearing	\$974.63
11724	IMLRMA	\$5,834.00
11725	Illini FS	\$208.33
11726	Central Mgmt. Services	\$1,059.00
11727	Ameren	\$107.54
11728	Bob Brown Construction	\$2,000.00
11729	Direct Energy	\$336.51

Wastewater Fund bills to be presented:

5171	Payroll Clearing	\$1,265.20
5172	Payroll Clearing	\$1,435.98
5173	W&S Bond & Interest	\$2,500.00
5174	Payroll Clearing	\$1,080.67
5175	IMLRMA	\$8,281.00
5176	Direct Energy	\$2,107.41
5177	Marble Machine Inc.	\$5,069.00
5178	Central Mgmt. Services	\$1,059.00
5179	AT&T	\$127.89
5180	Illini FS	\$208.33
5181	Progressive Chemical & Lighting	\$129.93

Payroll Clearing Fund bills to be presented:

6629	Carl Barnes	\$774.31
6630	Ed Bean	\$568.63
6631	Tad Beddow	\$329.33
6632	David Booe	\$99.35
6633	Vince Chambliss	\$257.10
6634	Jerry Cummings	\$199.10
6635	Shelley Darnell	\$545.09
6636	Dwayne High	\$227.50
6637	Charles Johnson	\$329.48
6638	Tim McFadden	\$640.34
6639	Nicoe Richardson	\$150.40

6640	David Trimmell	\$288.64
6641	Robert Wahlfeldt	\$229.68
6642	Carl Barnes	\$725.06
6643	Ed Bean	\$496.07
6644	Tad Beddow	\$288.66
6645	David Booe	\$113.55
6646	Vince Chambliss	\$234.39
6647	Jerry Cummings	\$199.10
6648	Shelley Darnell	\$545.09
6649	Ryan Ghibaudy	\$105.55
6650	Dwayne High	\$221.39
6651	Charles Johnson	\$382.36
6652	Tim McFadden	\$732.73
6653	Nicoe Richardson	\$157.47
6654	David Trimmell	\$113.85
6655	Nationwide Retirement Solutions	\$30.15
6656	Karen Cooley	\$60.02
6657	Kevin Kirk	\$177.20
6658	Jim L. Miller	\$84.70
6659	Fred Reddy	\$183.92
6660	Aaron P. Richardson	\$177.20
6661	Richard E. Schmink	\$221.52
6662	Carl Barnes	\$737.87
6663	Ed Bean	\$564.64
6664	Tad Beddow	\$124.00
6665	David Booe	\$99.35
6666	Vince Chambliss	\$222.53
6667	Jerry Cummings	\$293.64
6668	Shelley Darnell	\$608.84
6669	David Harrold	\$183.81
6670	Dwayne High	\$227.50
6671	Charles Johnson	\$358.98
6672	Tim McFadden	\$640.34
6673	Robert Wahlfeldt	\$161.08

CDAP Grant bills to be presented:

550	Fehr Graham	\$10,395.00
551	General Fund	\$15.96
552	Wastewater Fund	\$43.66

Illinois Funds State Income Tax Fund

1213 General Fund \$50,000.00

Splash Park Fund bills to be presented:

CC	UpBeat Site Furnishings	\$698.75
CC	Fairmount Hardware	\$554.00
CC	Robert Haton	\$1,280.00
CC	Brook Street Material Supply	\$450.90

Kevin asked for clarification on General Fund check #18324 to Daniel Ribbe Trucking. Shelley stated this was for cold patch. Upon reading of said bills, a motion was made by Jim, seconded by Kevin that the Treasurer pay said bills as presented.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink

Nay none

Larry Young asked if any further action has been taken on the property at 103 Wabash. Fred stated that he had driven by and some work has been done, but there is more that could be done. Fred stated that if the property owner didn't come into compliance, an Ordinance citation should be given.

Tammy Neal addressed the board regarding the number of stray/feral cats in the neighborhood around Carrigan Street. She stated that animal control has been called multiple times, cats have been taken in by animal control but when a cat has three litters within one summer, the problem continues. Bethany Keith also explained her experience with the stray/feral cats. Bethany and Tammy asked if the board would be willing to contact the owner of the property that they see as the originating point for the number of stray/feral cats. Mayor Schmink stated that he would have Shelley send them a letter from the Village.

A motion was made by Jim, seconded by Fred to approve and accept Ordinance # 731, Tax Levy for the Village of Catlin, Vermilion County, Illinois for the Fiscal Year 2015-2016. Mayor Schmink stated this was an increase to our tax levy of 4.99%.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink

Nay none

A motion was made by Fred, seconded by Jim to give all full and part-time employees a Thanksgiving bonus of a fifty dollar IGA gift certificate.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink

Nay none

Mayor Schmink stated that the board would find examples of employee evaluations within their board packets. Mayor Schmink stated that he thinks employee evaluations are a good tool and should be utilized for full time employees only. Commissioner Richardson and Miller would not have any evaluations. Commissioner Reddy would have two, Mayor Schmink would have one and Commissioner Kirk stated he would do two, including part-time employee Vince Chambliss. Kevin also stated that this policy has changed under different Mayors but it is a good policy and should be adopted and the evaluations should be placed within the employee files. Fred stated

that employers have a tendency not to hear employees and this would be a good opportunity to hear what our employees have to say. Kevin stated that evaluations should be done prior to the board setting wages for the next year, so ideally, these need to be done prior to the December Village Board meeting. Mayor Schmink asked for two Commissioners to volunteer to review the three examples and to come up with an evaluation form. Aaron and Fred volunteered to review the evaluations and present their finds at the next meeting.

Matt Johnson informed the board that the water main on Paris St. has begun. There was discussion on whether the water main would go over or under the storm sewer on the south end of Paris St. Matt informed Cross Construction to execute the water main according to the plans, that the main would go under the storm sewer. Aaron asked Tim if the new fence on Merrill Street had added a gate. Tim and Carl both answered that there has not been a gate added. Aaron stated that the permit was approved with a gate in the backyard to allow machinery and the reading of the water meters.

Matt Johnson stated that during the course of the work done on the water main, things are bound to come up that will have additional cost. He asked if the board would approve a contact person from the Village and a dollar amount that person would be able to approve without having a full board meeting. Matt stated that waiting for a minimum of two weeks before another meeting could put the project behind. Mayor Schmink stated that he thought Fred should be the contact person since he is the Commissioner over the water and sewer departments. Fred stated he would be willing but he would stay in contact with Mayor Schmink if or when any of these additional cost would arise. A motion was made by Kevin, seconded by Jim to authorize Commissioner of Public Property to approve up to \$1500.00 per incident on the water main project.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink

Nay none

Matt Johnson brought up the sewer plant that was built in 1977 with a partial upgrade in 2000. He stated that the EPA has a new loan program that has principal forgiveness. This type of loan benefits small communities, such as Catlin. Matt encouraged the board to start having conversations about making upgrades to the sewer plant, stating that it takes about three years to get a project of this size done. The first step, per Matt, is to start collecting revenue at the Village level for sewer renovations. If you started now at around five dollars per house, it would be cheaper than waiting and charging eight to ten dollars later. Matt also said that an inventory done by a professional would need to be done soon. Kevin stated that the board should want and approve the engineering firm to do the inventory but questioned how much it would cost. Matt stated that he would get some answers and sent them to Shelley.

Commissioner Miller:

- No Report

Commissioner Richardson:

- A motion was made by Aaron, seconded by Jim to issue a building permit to Stephanie Huchel, 107 Wayne, add wooden fence to backside of property, \$3,000.00, Bob Sermack.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Jim to issue a building permit to Scott & Shelly Hoyt, 102 Taylor Drive, 5' tall chain link fence in back yard, \$5,100.00, W. Powell Fence Co.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Kevin to issue a building permit to Tammy Elston, 122 Drew Drive, remodel interior, add one car garage of 12' width, add concrete patio onto back of home, change out windows, doors, siding & roof, \$35,000.00, River Scape Homes, LLC, Dennis Long Plumbing, Steve Berry Electrical, White Construction, 104.001024.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Jim to issue a building permit to Cheryl Mayerik, 107 Burris, build 24'x24' garage, \$17,000.00, Coach Light.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Kevin to issue a building permit to Charles Colson, 307 Center St., re-roof, \$6,000.00, B&B Construction, 104.016851.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- Aaron informed the board that the roof was on the building at the splash park. Steel for the roof was ordered today, being delivered on Friday and should be put on this weekend. Kevin stated that the concrete pad was being poured tomorrow morning at 10:30 AM. Aaron stated that once this was done, he would do the final grade, have the electrician come in and finish his work and the sewer could be done at any time.
- Aaron asked Shelley to explain the Feral Cat Program from the Shelter Medicine Program from the University of Illinois. Shelley stated that she called the U of I and was waiting for Dr. Wheaton to send an email to the village with additional information. Shelley was able to find out that they have a mobile unit that comes to communities, gathers feral cats, has them spay or neutered and then re-releases them for a charge of \$25 per cat. Shelley also stated that when she was at the Grant Class the previous week, she spoke with the director of the Vermilion County Animal Shelter and was told that if you pick up feral cats and have them removed from a community, other feral cats will just take their place. All communities have a population of feral cats but the key to keeping the population in check is to have those that are currently in place, or at least a portion of those in place, either spay or neutered. Jennifer Orvis stated that if there were feral cats, someone still has to take care of them. After additional discussion, Mayor Schmink stated that as stated previously in the meeting, Shelley would send a letter to those that are believed to be the source of the numerous stray or feral cats. Additional information would be gathered by Shelley and presented to the board.

Commissioner Kirk:

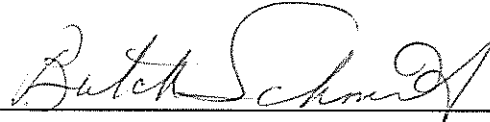
- A motion was made by Kevin, seconded by Fred to approve the bid from Simmons Tree Service for \$1200.00 to remove two spruce trees, grind the stumps on Mapleleaf Drive.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Kevin, seconded by Jim to accept the bid from Blackies Automatic Engineering to provide and install a new Carrier 92% furnace connected to existing ductwork. A new thermostat will be provided. Existing 80% flue will be abandoned and new furnace flue will be PVD and penetrate west wall for \$1816.00.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Kevin, seconded by Fred to purchase a stainless steel Swenson Sads Spreader and have it installed by Rahn Equipment for \$3,849.45.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- Kevin stated he was also getting pricing for tube heating for the large section of the maintenance shop. One furnace is broken and the other one just blows out air. Pricing will be available at the next meeting.
- Patching has been completed on the streets.
- Sidewalk replacement should be done by the end of the week. 145 linear feet will be poured for \$2100.00 for material and labor. This was within our budget.
- Butch asked if salt was ready to go for the winter. Kevin stated that the Village was in really good shape on salt.

Commissioner Reddy:

- Fred informed the board that the pump at the wastewater plant has been repaired and would be installed tomorrow morning.

Mayor Schmink stated that Chief Beddow informed him that the front end of the Charger was going out. To replace and repair it would cost around \$3,000 but to temporarily fix it would cost around \$800-1000. Mayor Schmink stated that he was looking to add a new vehicle for the police department in the next years' budget and get rid of the Expedition but due to the state of the Charger, he thought the Village may have to hold onto the Expedition and trade in the Charger. Mayor Schmink also said that he asked Chief Beddow many times if the Charger was safe to drive and Chief Beddow assured him that it was. Kevin stated that the Charger only had 50,000 miles on it and he would suggest paying the difference from the temporary fix and the replacement of around \$2100 and get an additional 50,000 miles out of the Charger. Kevin also asked Aaron if he thought the estimate on these repairs were reasonable. Aaron stated he would need to look at the estimate given before making a judgement. Mayor Schmink stated he would give Aaron a copy of the estimates in the morning.

A motion was made by Fred, seconded by Aaron to adjourn the meeting by vote.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none



Butch Schmink, Mayor



Shelley Darnell, Village Clerk