

Village of Catlin
County of Vermilion, State of Illinois
April 5, 2016

The Council of the Village of Catlin met in the Village Boardroom in regular session at 7:00 PM with Mayor Butch Schmink presiding. Mayor Schmink called the meeting to order and instructed the Village Clerk to call the roll.

Mayor: Butch Schmink

Commissioners: Fred Reddy, Kevin Kirk, Jim Miller Aaron Richardson

Absent: none

Also present: Tim McFadden, Carl Barnes, Dwayne High, David Harrold, Matt Johnson, Sheila Smiley

A motion was made by Fred, seconded by Aaron to approve the regular board meeting minutes from the March 15, 2016 board meeting.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink

Nay none

General Fund bills to be presented:

184116	Safi Sana, Inc.	\$100.00
184117	Tad Beddow	\$26.77
184118	Payroll Clearing	\$4,879.60
184119	Payroll Clearing	\$4,327.69
CC	Amazon (drop box)	\$177.67
184120	Sharon Keller	\$200.00
184121	Joyce Hussar	\$200.00
184122	Payroll Clearing	\$1,256.90
184123	Payroll Clearing	\$4,359.91
184124	Watson General Tire	\$55.00
184125	B & D Sales	\$210.71
184126	Lawson Products	\$78.08
184127	AT&T	\$90.67
184128	AT&T	\$30.49
184129	AT&T	\$342.60
184130	FP Mailing Solutions	\$83.85
184131	PowerNet Global Communications	\$36.02
184132	Champaign Signal & Lighting Co.	\$243.38
184133	Vermilion County MEG	\$500.00
184134	The Sidell Reporter	\$85.25
184135	Ameren Illinois	\$520.18
184136	DTI Office Solutions	\$58.14

184137	US Postal Service	\$68.00
184138	Central Mgmt. Services	\$2,955.00
184139	Stallings Ford	\$27.00
184140	Catlin IGA	\$38.87
184141	Big R Stores	\$74.15
184142	Direct Energy	\$1,203.33

Water Fund bills to be presented:

11816	Catlin W&S	\$45.02
11817	Jackie Varner	\$54.98
11818	Payroll Clearing	\$1,045.60
11819	General Fund	\$200.00
11820	Payroll Clearing	\$913.29
11821	Catlin W&S	\$34.80
11822	Tashia Miller	\$65.20
11823	Payroll Clearing	\$1,107.41
11824	Central Mgmt. Services	\$1,059.00
11825	Aqua Illinois	\$14,130.89
11826	Ameren	\$115.91
11827	AT&T	\$30.49
11828	Aqua Illinois	\$15.00

Wastewater Fund bills to be presented:

5251	Payroll Clearing	\$1,418.09
5252	General Fund	\$200.00
5253	Payroll Clearing	\$1,420.56
5254	Payroll Clearing	\$1,398.53
5255	AT&T	\$30.51
5256	Central Mgmt. Services	\$1,059.00
5257	Direct Energy	\$62.14
5258	Catlin IGA	\$9.29
5259	Springfield Electric	\$22.00
5260	AT&T	\$142.56
5261	B & D Sales	\$10.99

Payroll Clearing Fund bills to be presented:

7005	Carl Barnes	\$796.45
7006	Ed Bean	\$598.49
7007	Tad Beddow	\$288.67
7008	David Booe	\$99.36
7009	Vince Chambliss	\$136.89

7010	Shelley Darnell	\$644.62
7011	Ryan Ghibaudy	\$98.45
7012	David Harrold	\$266.06
7013	Dwayne High	\$105.54
7014	Charles Johnson	\$202.48
7015	Tim McFadden	\$659.58
7016	Brent Moody	\$204.09
7017	Nicoe Richardson	\$238.77
7018	David Trimmell	\$95.55
7019	Robert Wahlfeldt	\$188.01
7020	Carl Barnes	\$733.17
7021	Ed Bean	\$524.33
7022	Tad Beddow	\$248.00
7023	David Booe	\$85.16
7024	Shelley Darnell	\$571.11
7025	Ryan Ghibaudy	\$105.55
7026	David Harrold	\$234.59
7027	Dwayne High	\$315.95
7028	Charles Johnson	\$311.21
7029	Tim McFadden	\$824.60
7030	Brent Moody	\$204.10
7031	Nationwide Retirement Solutions	\$30.15
7032	NCPERS	\$24.00
7033	Karen Cooley	\$60.03
7034	Kevin Kirk	\$177.20
7035	Jim L. Miller	\$84.70
7036	Fred Reddy	\$184.00
7037	Aaron Richardson	\$177.20
7038	Richard E Schmink	\$221.60
7039	Carl Barnes	\$729.09
7040	Ed Bean	\$598.77
7041	Tad Beddow	\$328.35
7042	David Booe	\$99.36
7043	Vince Chambliss	\$118.48
7044	Shelley Darnell	\$590.23
7045	David Harrold	\$221.40
7046	Dwayne High	\$210.20
7047	Charles Johnson	\$183.19
7048	Tim McFadden	\$674.54
7049	Brent Moody	\$105.55
7050	Nicoe Richardson	\$203.51

Kevin asked for clarification on General Check # 184133 to Vermilion County Meg. Shelley explained this was the annual donation. Fred asked for clarification on General Check # 184139 to Stallings Ford. Carl stated this was for the street department vehicle. Upon reading of said bills, a motion was made by Kevin, seconded by Jim that the Treasurer pay said bills as presented.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none

A motion was made by Kevin, seconded by Fred to approve the street closure the street dance at the American Legion on Commercial Street for April 23rd, 2016 and the street closure for the Strawberry Festival on June 4th, 2016.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none

Commissioner Miller:

- A motion was made by Kevin, seconded by Fred to approve the budget as presented with the addition to the income line item 4440-Transfer from Illinois Funds to increase to create a balanced budget, to be sent to the Village attorney for review.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none

Commissioner Richardson:

- A motion was made by Aaron, seconded by Jim to deny the Building Permit application from Dwayne and Cathy High for 111 Short Street and recommend they apply for a variance from the Zoning Board of Appeals.
- A motion was made by Aaron, seconded by Kevin to approve the building permit to Freddie Mac, 601 W Vermilion, replace roof, \$4,000.00, HJQ Roofing, 104.016806.
- A motion was made by Aaron, seconded by Kevin to approve the building permit to Jean Faw, 109 Carrigan, replace garage roof, \$700.00, Self.
- A motion was made by Aaron, seconded by Jim to approve the renewal of a previously approved building permit to Wade Anderson, 901 W Vermilion, fence around back yard, \$2,500.00, Self.

Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none

- A motion was made by Aaron, seconded by Jim to approve the building permit to Shane Boyer, 211 Webster, covered back porch with new roof, \$4,000.00, Dahlemburg Construction.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Kevin to approve the building permit to Mihai & Melissa Murineanu, 216 Seminary, replace roof, change front window and siding, \$4,500.00, Self.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Kevin to approve the building permit to Mr. & Mrs. Reed, 105 Wabash, replace roof, \$5,500.00, Moreman & Son Construction, 104.002296.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Kevin to approve the building permit to Mark & Stephanie Stutsman, 104 Webster Court, room addition and porch addition, \$50,000.00, Pacot Construction, John Kovoki, 104.002296.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Jim to approve the building permit to Ted Taylor, 119 Mapleleaf Drive, replace siding and windows, \$10,000.00, Ace Contracting.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Jim to approve the building permit to Tad Beddow, 704 Westwood Drive, replace roof on existing rear shed, \$500.00, Self.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- A motion was made by Aaron, seconded by Jim to approve a certificate of compliance to Kent Durbin, Catlin-Homer Rd., Install new building, \$139,000.00, Graber Post Building Inc.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none
- The doors, windows, and plumbing are done at the Splash Park. The electrical should be done within the next week or two. Kevin asked if there was to be a shuttering system over the window. Aaron stated that there would be one added.

Commissioner Kirk:

- The Street Department has started on their clean-up of the streets. The plows would be moved out of the shed.
- Kevin and Carl were looking into which alleys would be addressed this summer.

Commissioner Reddy:

- Fred informed the board that the wastewater treatment gear was not going to be a rebuilt gear but rather a new gear.

Matt Johnson addressed the board regarding water and wastewater rates and the repairs and upkeep needed on the infrastructure. The following was the detail explained by Matt to the board:

Wastewater:

WWTP Improvements

(Details to follow under separate cover)

\$2,000,000 Project Cost

15% Principal Forgiveness (\$300,000)

\$1,700,000 Borrowed at 1.86% over 20-years

Annual Payment = \$102,000

Sewer Lining

38,000 lineal feet of existing sewers.

Typical service life = 50-years

Current Age = 79 to 10-years old in newer developments

Classify into 20% Critical, 60% Priority, 20% Non-Critical

Critical (20%) = 7,600 LF / 50-years = 152 LF / year @ \$10,000 / year

Priority (60%) = 22,800 LF / 50-years = 456 LF / year @ \$30,000 / year

Non-Priority (20%) = 7,600 LF / 50-years = 152 LF / year @ \$10,000 / year

Annual Expense = \$50,000

Pump Station Replacement

1 pump station.

Typical service life for pumps/electrical = 10-years

\$150,000 / 10-years = \$15,000

Annual Expense = \$15,000

SUMMARY

Critical:

WWTP \$102,000

Sewers \$10,000

TOTAL \$112,000

Per User = \$21 every 2-months

Current Rate = \$28 every 2-months (\$3.97 / 1,000 gallons)

New Rate = \$49 every 2-months, 0.5% MHI

Priority:

Sewers \$30,000

Pump Station \$15,000

TOTAL \$45,000

Add Per User = \$9 every 2-months

New Rate = \$58 every 2-months, 0.6% MHI

Non-Priority:

Sewers \$10,000

Add Per User = \$2 every 2-months

New Rate = \$60 every 2-months, 0.6% MHI

Water:

Booster Pump Station and Ground Storage Tank

The Ground Storage Tank is in need of refurbishment, but staff believe the pump station can be refurbished to remove the need for a Ground Storage Tank. A generator will be added to provide water to the towers during power failures.

Project Cost \$275,000

Assume local borrowing at 4% for 10-years

Annual Payment = \$35,000

South Tower Refurbishment

The South Tower will be in need of refurbishment similar to the recently completed North Tower.

Project Cost \$125,000

Assume local borrowing at 4% for 10-years

Annual Payment = \$15,000

Water Meter Replacements

Replace all meters in town with the new Wireless Meters over the next 20-years.

Assumed Service Life = 20-years

900 meters / 20-years = 45-meters / year

Annual Expense = \$54,000

Water Main Replacements

38,000 lineal feet of water mains. Typically these are replaced rather than lined, due to issues with service and fire protection interruption.

Typical Service Life = 50-years

Current Age = 76-years to 10-years in newer developments

Classify into 20% Critical, 60% Priority, 20% Non-Priority

Critical (20%) = 7,600 LF / 50-years = 152 LF / year à \$23,000 / year

Priority (60%) = 22,800 LF / 50-years = 456 LF / year à \$68,000 / year

Non-Priority (20%) = 7,600 LF / 50-years = 152 LF / year à \$23,000 / year

Annual Expense = \$114,000 / year

Fire Hydrant Replacements

95 Hydrants.
Typical Service Life = 50-years
95 / 50-years = 2 hydrants/year à \$10,000
Annual Expense = \$10,000

Operating Budget Deficit
Annual Expense = \$28,000

SUMMARY

Critical:

Deficit	\$28,000
Main Replacements	\$23,000
TOTAL	\$51,000

Per User = \$10 every 2-months
Current Rate = \$50 every 2-months
New Rate = \$60 every 2-months, 0.6% MHI

Priority:

Booster Pump Station	\$35,000
South Tower	\$15,000
Main Replacements	\$68,000
TOTAL	\$118,000

Add Per User = \$22 every 2-months
New Rate = \$82 every 2-months, 0.8% MHI

Non-Priority:

Water Meters	\$54,000
Fire Hydrants	\$10,000
Main Replacements	\$23,000
TOTAL	\$87,000

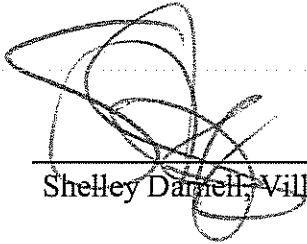
Add per User = \$16 every 2-months
New Rate = \$98 every 2-months, 0.9% MHI

Jim stated that Oakwood sold their water system for around one million dollars and after the rate freeze of two years; their rates were double or tripled. Jim stated that the board has to start planning and move forward. Kevin stated that it is the boards' responsibility to look at all our options and to keep the water and wastewater in working order and those previous boards looked at doing upgrades but never acted.

A motion was made by Fred, seconded by Jim to adjourn the meeting by vote.
Aye Fred, Kevin, Jim, Aaron, Mayor Schmink
Nay none



Butch Schmink, Mayor



Shelley Daniels, Village Clerk