

**VILLAGE  
OF  
CATLIN**

Commission Form of  
Municipal Government

Adopted 1914

MEMBER ILLINOIS  
MUNICIPAL LEAGUE

BUTCH SCHMINK  
Mayor

SHELLEY McLAIN  
Village Clerk  
217-427-2136  
Fax: 217-427-2131

**APPLICATION**  
for  
**Building Permit**  
New Construction

**Location:**

**Street:** \_\_\_\_\_

**City/State/Zip:** Catlin, IL 61817

**Lot No:** \_\_\_\_\_ **Tract:** \_\_\_\_\_ **Estimated Cost:** \_\_\_\_\_

**Owner of Property:**

**Name:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone No:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Cell No:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**General Contractor Business Name:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone No:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Cell No:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**State License No:** \_\_\_\_\_

**Framing Subcontractor:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone No:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Cell No:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**State License No:** \_\_\_\_\_

**Electrical Subcontractor:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone No:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Cell No:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**State License No:** \_\_\_\_\_

**Plumbing Subcontractor:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone No:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Cell No:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**State License No:** \_\_\_\_\_

109 S. SANDUSKY  
P.O. BOX 627  
CATLIN, ILLINOIS 61817

Continued (over)

**HVAC Subcontractor:** \_\_\_\_\_  
**Owner:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_  
**City/State/Zip:** \_\_\_\_\_  
**Phone No:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Cell No:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
**State License No:** \_\_\_\_\_

**Roofing Subcontractor:** \_\_\_\_\_  
**Owner:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_  
**City/State/Zip:** \_\_\_\_\_  
**Phone No:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Cell No:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
**State License No:** \_\_\_\_\_

**1st Floor Square Feet:** \_\_\_\_\_  
**2nd Floor Square Feet:** \_\_\_\_\_  
**Basement Square Feet:** \_\_\_\_\_  
**Number of full baths:** \_\_\_\_\_  
**Number of half baths:** \_\_\_\_\_  
**Number of bedrooms:** \_\_\_\_\_  
**Other Subcontractors:** \_\_\_\_\_

**Total Cost:** \_\_\_\_\_

**Please list Name, Address, City/State/Zip, Phone No, Cell No & License No for each one on separate sheet.**

In submitting this Application for a Permit, I agree to comply with the following:

1. To comply with the building codes of the Village of Catlin
2. To comply with the International Codes for construction
3. To ensure that all subcontractors comply with these codes ( Village and International)
4. To ensure that streets are not damaged and dirt not tracked onto public streets and to assume financial responsibility for any damage to streets, curbs, sidewalks or any other public areas damaged during the building process
5. To initiate a final inspection of all water and sewer taps (by Village Officials) prior to covering or backfilling
6. To ensure professional workmanship by all contractors involved
7. To oversee that all construction is completed in safe manner
8. To display a copy of the permit at the site, visable from the street until property occupied
9. Provide copy of prints

**Authorizations:**

**Property Owner:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_

**General Contractor:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_

**Board Action**

Received Fee: \_\_\_/\_\_\_/\_\_\_ by \_\_\_\_\_ (Check/Cash)

Approval \_\_\_/\_\_\_/\_\_\_ by \_\_\_\_\_