

Village of Catlin
County of Vermilion, State of Illinois
November 07, 2023

The Council of the Village of Catlin met in the Village Boardroom in regular session at 7:00 PM with Mayor Justin Bargo presiding. Mayor Bargo called the meeting to order and instructed Village Clerk Allison K. Allison to call the roll.

Mayor: Justin Bargo

Commissioners: Jamie Ridge, Kevin Kirk, Fred Rinehart, Wanda Schmit

Also, present: Tad Beddow, Todd McLain, Sue Tinkle, Carol Rinehart, Dave Biggerstaff,

A motion was made by Fred, seconded by Wanda to approve the minutes from the regular board meeting held on October 03, 2023.

Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo

Nay: none

A motion was made by Wanda, seconded by Kevin to approve the Executive Minutes from the regular board meeting held on October 03, 2023.

Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo

Nay: none

Bills to be presented November 07, 2023

General Fund bills to be presented:

87930	Wanda Schmit	\$ 424.45
87931	Payroll Clearing	\$ 2,498.47
87932	Payroll Clearing	\$ 7,867.45
87933	VOID	
87934	VOID	
87935	Payroll Clearing	\$ 2,424.32
87936	Payroll Clearing	\$ 9,032.76
87937	Heckerson, Dustin	\$ 111.80
87938	Payroll Clearing	\$ 3,448.62
87939	Payroll Clearing	\$ 7,642.78
87940	Travis Pearman Plumbing	\$ 182.35
87941	Continental Research Corp	\$ 461.20
87942	Payroll Clearing	\$ 3,192.20
87943	Payroll Clearing	\$ 8,662.44
87944	Payroll Clearing	\$ 1,184.15
87945	Ameren	\$ 1,400.49
87946	At&T	\$ 135.16
87947	At&T	\$ 1,081.35

87948	At&T Mobilityyy	\$ 238.50
87949	Constellation	\$ 173.18
87950	Central Management Services	\$ 2,576.00
87951	Chris Maring Electric	\$ 100.00
87952	DTI Office Solution	\$ 65.88
87953	Depke	\$ 33.14
87954	Heartland Ford	\$ 62.99
87955	K2	\$ 105.00
87956	Leaf	\$ 237.90
87957	Martens Auto	\$ 210.10
87958	Midwest Autoskins	\$ 1,502.00
87959	Powernet	\$ 47.54
87960	Progressive Chemical & Lighting	\$ 728.36
87961	Ray O'Herron Remember When Photo Booth	\$ 2,292.72
87962	Company	\$ 849.00
87963	Verizon Wireless	\$ 304.14

Water Fund bills to be presented:

13529	Payroll Clearing	\$83.19
13530	Payroll Clearing	\$83.18
13531	Aqua Illinois	\$23,414.57
13532	Ameren	\$ 212.91

Wastewater Fund bills to be presented:

6649	Payroll Clearing	\$ 1,647.99
6650	Payroll Clearing	\$ 1,647.99
6651	Payroll Clearing	\$ 1,647.99
6652	Payroll Clearing	\$ 1,647.98
6653	At&T	\$ 133.76
6654	Ameren	\$ 2,305.46
6655	Danville Rubber	\$ 149.50
6656	Gasvoda	\$ 3,482.20
6657	Lorin Kinney	\$ 3,330.00

Payroll Clearing to be Presented:

13577	Troy Chew (SRO)	\$ 217.73
13578	Dustin Heckerson (SRO)	\$ 426.33
13579	Billie Hurt (SRO)	\$ 477.65
13580	Kyle Janesky (SRO)	\$ 553.17
13581	Allison K. Allison	\$ 887.28
13582	Tad Beddow	\$ 631.31

13583	Sam Bernardi	\$	374.36
13584	Dustin Campbell	\$	319.19
13585	Vince Chambliss	\$	872.08
13586	Troy Chew	\$	333.97
13587	D. Alex Cundiff	\$	169.42
13588	Kyle Janesky	\$	159.02
13589	Anthony Juvinall	\$	214.49
13590	Ethan McLain	\$	317.99
13591	Todd McLain	\$	860.71
13592	Rick Oakley	\$	331.49
13593	Greg Phillips	\$	737.38
13594	State Disbursement Unit Gina McLain/Verm County	\$	100.00
13595	Clerks	\$	230.77
13596	Dustin Heckerson (SRO)	\$	426.34
13597	Billie Hurt (SRO)	\$	631.46
13598	Kyle Janesky (SRO)	\$	553.19
13599	Allison K. Allison	\$	767.09
13600	James (Nick) Beddow	\$	325.58
13601	Tad Beddow	\$	631.31
13602	Austin Buckley	\$	340.54
13603	Dustin Campbell	\$	381.90
13604	Vince Chambliss	\$	494.34
13605	Dustin Heckerson	\$	84.63
13606	Billie Hurt	\$	74.38
13607	Kyle Janesky	\$	178.89
13608	Anthony Juvinall	\$	143.71
13609	Ethan McLain	\$	552.16
13610	Todd McLain	\$	860.71
13611	Andrew Nickle	\$	157.30
13612	Rick Oakley	\$	235.97
13613	Greg Phillips	\$	681.49
13614	David Trimmell	\$	199.08
13615	Derek Weston	\$	718.87
13616	Nickole Weston Gina McLain/Verm County	\$	21.60
13617	Clerks	\$	230.77
13618	State Disbursement Unit	\$	100.00
13619	Dustin Heckerson (SRO)	\$	399.69
13620	Billie Hurt (SRO)	\$	810.91
13621	Kyle Janesky (SRO)	\$	693.21

13622	David Trimmell (SRO)	\$	200.63
13623	Derek Weston (SRO)	\$	184.31
13624	Allison K. Allison	\$	694.99
13625	Tad Beddow	\$	631.31
13626	Dustin Campbell	\$	298.31
13627	Vince Chambliss	\$	494.34
13628	Troy Chew	\$	145.18
13629	D. Alex Cundiff	\$	169.42
13630	Shirley Lamb	\$	66.70
13631	Ethan McLain	\$	552.16
13632	Todd McLain	\$	860.71
13633	Andrew Nickle	\$	133.71
13634	Rick Oakley	\$	530.01
13635	Greg Phillips	\$	791.71
13636	Derek Weston	\$	556.01
13637	Nickole Weston	\$	210.61
	Gina McLain/Verm County		
13638	Clerks	\$	230.77
13639	State Disbursement Unit	\$	100.00
13640	Troy Chew (SRO)	\$	217.72
13641	Dustin Heckerson (SRO)	\$	426.34
13642	Billie Hurt (SRO)	\$	951.58
13643	Kyle Janesky (SRO)	\$	553.19
13644	Allison K. Allison	\$	694.99
13645	Tad Beddow	\$	631.31
13646	Austin Buckley	\$	340.54
13647	Dustin Campbell	\$	298.31
13648	Vince Chambliss	\$	832.96
13649	Troy Chew	\$	428.38
13650	Kyle Janesky	\$	263.80
13651	Anthony Juvinall	\$	384.02
13652	Shirley Lamb	\$	66.71
13653	Ethan McLain	\$	552.16
13654	Todd McLain	\$	860.72
13655	Rick Oakley	\$	153.38
13656	Greg Phillips	\$	737.38
13657	David Trimmell	\$	199.07
13658	Derek Weston	\$	372.80
	Gina McLain/Verm County		
13659	Clerks	\$	230.77
13660	State Disbursement Unit	\$	100.00

13661	Justin Bargo	\$	262.20
13662	Kevin Kirk	\$	174.80
13663	James Ridge	\$	183.98
13664	Fred Rinehart	\$	174.80
13665	Wanda Schmit	\$	174.80

Kevin asked about Continental Research Corp, Clerk Allison advised it was for supplies for the Streets Department. Kevin asked about Travis Pearman Plumbing and Clerk Allison advised that was for the closing of the park bathrooms for the season. Kevin also asked about Midwest Autoskins and Clerk Allison advised that was for the tinting of the windows in the community center. Mayor asked about Photobooth and asked if it was for the parade and Wanda advised that yes it was.

A motion was made by Kevin, seconded by Wanda to approve the bills as presented.

Aye: Jamie, Fred, Wanda, Kevin, Mayor Bargo

Nay: none

Public Expressions: Sue Tinkle asked about the burn ordinance. Asked about having it hauled away. Jamie advised that residents can burn lawn refuge until there is another way to get rid of it we have to allow residents to burn. They are not to burn after dusk. Mayor asked about renting a leaf vac truck. Kevin stated that we can look into renting a leaf vac truck in the future.

Commissioner Rinehart:

- A motion was made by Fred, seconded by Jamie to approve the building permit for Doug Morger at 101 Kenfield Dr. to remove existing concrete driveway and walkway and replace. Work to be performed by Reffett Construction at an estimated cost of \$7,200.00
Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo
Nay: none
- A motion was made by Fred, seconded by Jamie to issue a building permit for Rick Brown at 304 Bryan St to finish garage roof, replace damaged plywood & install 2 1/3 square shingles that are already on site to be performed by himself at an estimated cost of \$500.00
Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo
Nay: none
- A motion was made by Fred, seconded by Jamie to approve the building permit for Dustin Vailes at 403 W. Vermilion St. to install a privacy fence. Illini Fence Newco will perform the work with an estimated cost of \$11,000.00
Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo
Nay: none
Nay: none
- A motion was made by Fred, seconded by Wanda to approve the building permit for Jessica Gay at 106 E. Davis for refacing/updating exterior of building with metal and stone. Business name sign on front of building/roof, work to be performed by owner with an estimated cost of \$2,500.00

Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo

Nay: none

- Fred handed out copies of the 2023 Tax Levy for the board to review and will vote next meeting to adopt the ordinance.

Commissioner Schmit:

- Wanda noted the IDNR request for extension was sent in.
- Wanda noted the Christmas Parade will be Sunday November 26th, there will be a craft fair, ice carvings, free horse and buggy rides, chili & hot dogs.
- Mayor asked Wanda about the walking path and Wanda stated that she will meet with Mike to discuss ways to try to reduce cost.

Commissioner Kirk:

- Kevin stated that the guys have been out & about. They worked on a culvert, fixed broken waterline on Kent Dr. Organized the shop and got the Christmas decorations out.
- Kevin noted that they have not yet met with the contractor regarding the issue with Taylor, supposed to meet Thursday. We need to act on it soon.

Commissioner Ridge:

- Fehr Graham has completed the project for the WW Treatment plant and Jamie feels they have met their obligations
- A motion was made by Jamie, seconded by Kevin to release final payment to close out that account pending training in the Chlorination room for Todd and Lorin.

Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo

Nay: none

- Jamie would like to hire Fehr Graham to perform training on the Wastewater Treatment plant for Todd and Lorin as well as a CMMO at a cost not to exceed \$10,000.00. The training that was previously provided prior to Todd being hired was not passed down to Todd. Kevin asked if the operational guide to the maintenance of the equipment. Todd stated he received the OEM manuals but they were still in the process of updating the site that is supposed to be the preventative maintenance schedule. Kevin believes we already paid for the preventative maintenance schedule/manual. Todd stated it's supposed to be online website with a maintenance schedule. Jamie said we can table it and he will get with Matt. Mayor has requested that we get an itemized list of training items for Todd to review and determine what our training needs are. Jamie asked if Mayor would like to be involved in the conference call as well and he stated he would be more than welcome.
- Jamie noted there was a sewer back up that was the city's issue, it flooded the residents basement and they had to spend a night in a hotel and had to have the lines flushed and would like the village to reimburse these expenses. Kevin notes that the residents will need to make sure to have the drain plugged/backflow preventer installed as this will be the only time that the village will reimburse.
- A motion was made by Jamie, seconded by Wanda that we reimburse the resident for their inconvenience for \$589.00 for Roto Rooter and \$120.91 for their hotel stay binding they are notified that the drain needs to be plugged/backflow preventer installed.

Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo

Nay: none

- There is a water main break on Mapleleaf and the guys will take care of first thing in the morning.

Mayor Bargo:

- A motion was made by Fred, Seconded by Kevin to accept the resignation of Karen Cooley as Village Treasurer effective October 31, 2023
Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo
Nay: none
- A motion was made by Kevin, seconded by Wanda to issue the same Thanksgiving bonus for employees as last year.
Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo
Nay: none
- Mayor would like to suggest that the village combines and uses the same members for the Zoning and Planning Commissions. The same 7 members would serve on both committees instead of trying to have 14 different members on the two committees that don't meet very often at all. In the past several members have been on both committees so this would just make it across the board.
- A motion was made by Fred, seconded by Kevin to make the Zoning & Planning Commissions the same 7 member board.
Aye: Fred, Jamie, Wanda, Kevin, Mayor Bargo
Nay: none
- Mayor made note that effective January 1, 2024 payroll will be every two weeks instead of weekly.
- Mayor notes that we are still hiring for the Deputy Clerk position, would like to do a job posting on our website, Sidell Reporter. Asked the board to review the description and advise if they have any changes.
- ARPA funds show a remaining balance of \$48,617.11 that needs to be spent by the end of December. Has to meet ARPA criteria. Kevin notes that we could utilize those funds on the Taylor Ct. project. Mayor said we need those numbers as soon as possible or we may need to spend the funds on a different project. Mayor asked about cameras for the police, Tad noted we have to do cameras by the end of next year. Those would be between \$12-\$18K. Need to be in service by the end of 2024. Another use could be for a generator for the maintenance and police garage.

Chief of Police

- Tad just noted that he and Vince are still interested in having the generator which would leave the portable generator available to use at the pump house.
- SRO are still going well.

Dave Biggerstaff

- Dave noted that 304 Bryan was issued an official notice, as well as 117 Westwood Circle. 102 E. Vermilion was issued notice with a deadline of December 31st, 316 Northview is making progress, 101 E Fleming is going to be a lot of time and work, 304 Allison bank said there is a delay in the sale but could possibly be sold by the end of the year and the Bank will secure it.
- A motion was made by Fred, seconded by Kevin to adjourn for Executive Session: under section 2C (1): Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body:
Aye: Jamie, Fred, Wanda, Kevin, Mayor Bargo

Nay: none

Mayor Bargo stated that no action was taken during executive session and called the meeting back to order and instructed Village Clerk Allison Allison to call roll. All members present.

A motion was made by Kevin, seconded by Fred to hire Sue Ownby as Village Treasurer with a minimum salary of \$65/month and for additional work at \$20/hr additional as needed.

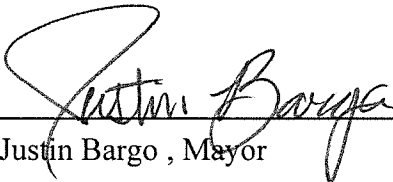
Aye: Jamie, Fred, Kevin, Wanda, Mayor Bargo

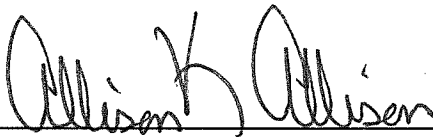
Nay: none

A motion was made by Kevin, seconded by Wanda to adjourn the meeting by vote.

Aye: Fred, Jamie, Kevin, Wanda, Mayor Bargo

Nay: none


Justin Bargo, Mayor


Allison K. Allison, Village Clerk