

Village of Catlin
County of Vermilion
State of Illinois
August 6, 2024

The Council of the Village of Catlin met in the Village Boardroom in regular session at 7:00 PM with Mayor Justin Bargo presiding. He called the meeting to order and the roll was called.

Mayor Justin Bargo
Commissioners: Fred Rinehart, Kevin Kirk, Wanda Schmit
Absent: Ross Wilson

Also present: Nick Beddow, Carol Rinehart, Mike Stiles, Greg Phillips, Dave Biggerstaff

A motion was made by Rinehart, seconded by Schmit to adopt the agenda with the addition of the following two items: replacement of the pump at the pump house and replacement of the control panel at the Webster Street Lift Station.
Aye: Bargo, Rinehart, Schmit, Kirk

A motion was made by Schmit, seconded by Rinehart to approve the minutes of the regular board meeting held on July 16, 2024.
Aye: Bargo, Schmit, Rinehart
Abstain: Kirk

A motion was made by Rinehart, seconded by Schmit to approve the bills as presented.
Aye: Bargo, Rinehart, Kirk, Schmit

Mark Stutsman was present to ask for a donation to the Catlin Lions Club to offset the costs of their annual fish fry to be held on August 31 from 4-8 PM. A motion was made by Schmit, seconded by Kirk to donate \$1500.
Aye: Bargo, Rinehart, Kirk, Schmit

It was also approved to close Davis Street on Friday so the tents can be set up. On Saturday, Sandusky Street will be closed starting at 2PM from the 4-way stop south to the railroad tracks. Village employees will put out the trash cans and barricades for the event. Stutsman thanked the board for their generous donation and continued support of the Catlin Lions Club.

COMMISSIONER RINEHART

A motion was made by Rinehart, seconded by Kirk to approve building permits for solar panel installations at 105 W. Wayne Drive, 211 N. Webster Street, 104 Mae Drive, 114 Mae Drive, 106 McKInley, 129 Westwood Circle and 110 E. Fleming.
Aye: Bargo, Rinehart, Kirk, Schmit

A motion was made by Rinehart, seconded by Kirk to approve building permits for above ground pools at 509 Walnut and 700 S. Sandusky.

Aye: Bargo, Rinehart, Kirk, Schmit

A motion was made by Rinehart, seconded by Kirk to approve building permits for a driveway addition at 402 N Sandusky, replacement of brick patio with concrete patio at 108 Drew Drive, and a replacement outside stairway with concrete pad and lighting at the bottom at 104 E Vermilion St.

Aye: Bargo, Rinehart, Kirk, Schmit

Information was passed out to each commissioner showing how much money had been spent and how much money remained in their budget for this fiscal year.

COMMISSIONER SCHMIT – NO REPORT

STREETS DEPARTMENT REPORT BY MAYOR BARGO

The first set of streets have been seal-coated and the fog coat will be done in three weeks.

A motion was made by Kirk, seconded by Rinehart to accept the bid by Ribbe Trucking for \$23,332.60 for seal-coating and fog coating Clay Street, Lookout Street, Mae Drive, and Mill Street.

Aye: Bargo, Rinehart, Kirk, Schmit

A proposal was also submitted by Ribbe for work on Morris Street costing \$10,012. This will be paid for by the company demolishing the elevator since it was their heavy equipment that seriously damaged the street.

COMMISSIONER KIRK

On Friday, August 3, the engineering firm spent 5-6 hours with Todd at the wastewater plant going over some deficiencies and problems. The 2 check valves need to be replaced at a cost of \$2200 each. Schomburg is coming to replace a valve in the settling pond. A new valve was not in the project, and now it needs to be replaced. There was also a change in some processes to help control the odor coming from the plant. It should be better in a week to 10 days.

A motion was made by Kirk, seconded by Rinehart to accept the bid for \$5900 from Venture Mechanical to install a new pump on the existing concrete pad at the pump house.

Aye: Bargo, Rinehart, Kirk, Schmit

The estimate from Anderson Electric to replace the existing alarm monitoring system at the Webster Street Lift Station was tabled until the next meeting.

MAYOR BARGO

Mayor Bargo presented a bid from Y's Communications for cameras at the public works storage garage. There was discussion that the cameras at the pavilion and police garage might need to be updated, so those items will be added and a new bid requested.

The position of full-time village clerk was offered to Cindy Decker, and she declined. She will, however, help part time until someone is found, and she will help with training the new clerk. The position will be posted with a salary of \$50,000 annually plus benefits for 40 hours per week. After surveying other towns, this salary is very comparable. Many area towns pay less and have part time clerks.

The water bill issue has been resolved. It was a simple mistake that was quickly fixed. New bills were sent out the next day after it was discovered. The mayor also reported that all the financial shortfalls have been rectified, all the bills have been paid, and the unemployment insurance audit has been completed with the village owing only a few thousand dollars.

Bargo is interested in using the GoGov app which informs residents of emergency information and announcements. The cost is \$3600 annually and will be discussed at the next meeting.

CODE ENFORCER BIGGERSTAFF

Code Enforcement Officer, Dave Biggerstaff, reported on the 20 properties he is currently managing. He has six cases going to the Municipal Court this month. He also suggested the village be more diligent in collecting liens from overdue water bills and fees for mowing grass. There was discussion of holding landlords responsible for unpaid water bills. This would necessitate notifying landlords when bills were past due. The mayor will appoint a committee to study this, and Kevin Kirk volunteered to be on the committee. There was also discussion about the many homeowners who have mowed over the radio head on top of the water meter. Should the residents be charged for destruction of village property?

A motion was made by Kirk seconded by Rinehart to adjourn at 8:15PM.
Aye: Bargo, Rinehart, Kirk, Schmit

Justin Bargo, Mayor _____

Carol Rinehart, Notetaker _____