

Village of Catlin
County of Vermilion, State of Illinois
January 23, 2024

The Council of the Village of Catlin met in the Village Boardroom in regular session at 7:00 PM with Mayor Justin Bargo presiding. Mayor Bargo called the meeting to order and instructed Village Clerk Allison K. Allison to call the roll.

Mayor: Justin Bargo
Commissioners: Kevin Kirk, Fred Rinehart, Jamie Ridge
Not Present: Wanda Schmit

Also, present: Tad Beddow, Todd McLain, Dave Biggerstaff, Carol Rinehart

A motion was made by Kevin, seconded by Jamie to approve the minutes from the regular board meeting held on January 02, 2024.

Aye: Jamie, Kevin, Mayor Bargo
Abstain: Fred
Nay: none

A motion was made by Jamie, seconded by Kevin to approve the minutes from the executive board meeting held on January 02, 2024.

Aye: Jamie, Kevin, Mayor Bargo
Abstain: Fred
Nay: none

Bills to be presented January 23, 2023		
	<u>General Fund bills to be presented:</u>	
88052	Larry Fredericks	\$ 945.00
88053	Municipal Electronics	\$ 663.33
88054	Joyce Hussar	\$ 400.00
88055	Payroll Clearing	\$ 1,184.15
88056	Payroll Clearing	\$ 7,052.53
88057	Payroll Clearing	\$ 14,482.48
88058	Payroll Clearing (SRO)	\$ 5,582.08
88059	Ameren	\$ 909.18
88060	At&T	\$ 1,019.60
88061	Central Management Services LGHP	\$ 2,452.00
88062	Constellation	\$ 160.15
88063	Leaf	\$ 109.29
88064	Powernet	\$ 50.82
88065	Progressive Chemical & Lighting	\$ 309.30

88066	Verizon Wireless	\$ 152.06
<u>Water Fund bills to be presented:</u>		
13556	Illinois EPA/Operator Certification	\$20.00
13557	Payroll Clearing	\$333.24
13558	Aqua Illinois	\$19,578.37
13559	Constellation	\$ 83.98
<u>Wastewater Fund bills to be presented:</u>		
6689	Payroll Clearing	\$ 3,085.93
6690	Payroll Clearing	\$ 6,576.98
6691	B&W Disposal	\$ 225.00
6692	Lorin Kinney	\$ 1,500.00
<u>Payroll Clearing to be Presented:</u>		
13871	Allison K. Allison	\$ 769.96
13872	Nick Beddow	\$ 152.19
13873	Tad Beddow	\$ 633.27
13874	Samuel Bernardi	\$ 139.43
13875	David Booe	\$ 141.59
13876	Dustin Campbell	\$ 372.90
13877	Vince Chambliss	\$ 267.56
13878	Troy Chew	\$ 290.37
13879	D. Alex Cundiff	\$ 146.21
13880	Kyle Janesky	\$ 309.18
13881	Anthony Juvinall	\$ 712.27
13882	Ethan McLain	\$ 747.61
13883	Todd McLain	\$ 864.63
13884	Greg Phillips	\$ 795.24
13885	Derek Weston	\$ 168.73
13886	Gina McLain/Verm County Circ Clerk	\$ 230.77
13887	State Disbursement Unit	\$ 100.00
13888	Troy Chew (SRO)	\$ 435.46
13889	Dustin Heckerson (SRO)	\$ 1,055.07
13890	Billie Hurt (SRO)	\$ 1,120.21
13891	Kyle Janesky (SRO)	\$ 1,110.29
13892	Allison K. Allison	\$ 1,624.06
13893	Nick Beddow	\$ 252.11
13894	Tad Beddow	\$ 1,296.55
13895	David Booe	\$ 306.77
13896	Austin Buckley	\$ 320.37

13897	Dustin Campbell	\$ 471.96
13898	Carl Chambliss	\$ 145.15
13899	Vince Chambliss	\$ 1,200.43
13900	Troy Chew	\$ 608.94
13901	D. Alex Cundiff	\$ 451.69
13902	Dustin Heckerson	\$ 507.83
13903	Billie Hurt	\$ 74.38
13904	Kyle Janesky	\$ 318.04
13905	Anthony Juvinal	\$ 393.98
13906	Ethan McLain	\$ 1,146.95
13907	Todd McLain	\$ 1,769.25
13908	Greg Phillips	\$ 1,817.54
13909	Cindy Warns	\$ 267.44
13910	Derek Weston	\$ 305.65
13911	Lane Weston	\$ 107.99
13912	Nickole Weston	\$ 553.60
13913	Gina McLain/Verm County Circ Clerk	\$ 461.54
13914	State Disbursement Unit	\$ 200.00

Kevin asked about check for Larry Fredericks – Tad advised that it was to replace a previous check that had not been received or cleared. Kevin asked what Leaf was for and Clerk Allison advised that it was the lease payment for the copier. Mayor made note of check#88060 for At&t and advised the board that he signed a contract with Sparklight for phone and internet and should have significant savings.

Aye: Jamie, Fred, Kevin, Mayor Bargo

Nay: none

Public Expressions: None

Commissioner Rinehart:

- A motion was made by Fred, seconded by Jamie to approve the demolition permit for Dave Biggerstaff at 304 Allison St. for an estimated cost of \$10,000.00

Aye: Jamie, Fred, Kevin, Mayor Bargo

Nay: none

- Finance reminder, study session on February 13th. Mayor noted that departments were given their current reports. Mayor asked Todd if he could make sure to note on his packing slips/order the account in which his purchases need to go to going forward.

Commissioner Schmit:

- None

Commissioner Kirk:

- Kevin noted the guys have been busy, they were out around 4 or 5 this morning putting salt/sand out. They've done a good job keeping on top of it. They clean up their equipment immediately after. They are good right now on salt & sand but will bring more sand in. Another water main break on Jackson, had to wait on an unmarked gas line but guys took care of it quickly. The Taylor project has been idle because of the weather but the equipment is there and ready to go as soon as they can.
- Kevin noted that in the past they had an emergency after hours line for water/sewer issues. We have 4 employees that should be able to rotate & be on call. Kevin stated that he has talked with Allison and she has a few ideas how it could work. They discussed having a cell phone that would rotate between them for after hours calls so the calls would not be going to personal cell phones.

Commissioner Ridge:

- Jamie noted that we've had some pump issues, so we had to switch to back up pump which caused air in the system and cloudy water that people were experiencing in town. The main pump has been repaired and it's been switched back. Jamie stated that they would like to get the back up pump repaired and eventually be able to switch back and forth without introducing air into the lines. He mentioned that he heard we had a new pump somewhere. Kevin noted that we did purchase a new pump and motor and believe they are at the new maintenance building. It would require new plumbing in order to use the new pump. So that is something we can look into putting it in this spring.
- Todd talked to Lorin about pump #1 and possibly capping it off as it has like a v6 engine on it. Kevin stated that we used to have to use the reservoir that is no longer needed and could be taken down.
- Jamie noted that we have been testing the water frequently and there are no issues with the quality of water. Todd tested Casey's water and it was brownish but tested within the limits. Likely sediment in the lines knocked loose. The water situation is under control.
- Jamie has a contract from Lorin to mentor Todd and Greg & keep track of hours in addition to work currently doing. It will be \$100/student so \$200/month. Mayor asked Todd how many hours Lorin is putting in? Todd stated that he contacts him on the phone and they talk often that way and he stops in after hours. Jamie noted this is for IRWA to do evaluation/authorize hours and will take more work than what we initially hired him for.
- A motion was made by Jamie, seconded by Fred to accept Lorin's offer to mentor Todd and Greg at \$100/per person/per month.
Aye: Jamie, Fred, Kevin, Mayor Bargo
Nay: none

Mayor Bargo:

- Mayor had met with Catlin Fire Protection District regarding their water bill. They are requesting some assistance regarding the minimum monthly billing as they may use 4000 gallons for the entire year and pay the minimum bill every two months currently. In the

past the Fire Dept didn't pay for water but that changed several years back. They would like to pay annually for their total usage vs bimonthly.

- A motion was made by Kevin, seconded by Jamie that Payment be suspended for the fire department based annually upon review.

Aye: Jamie, Fred, Kevin, Mayor Bargo

Nay: none

Mayor noted if usage increases greatly we can revisit charges annually. Tad noted that if we should ever get ambulance service back that it may increase with that.

- Mayor noted that copies of the fiscal year audit have been distributed to the following; Mayor, commissioners, County Clerk, Attorney, Engineers Office, Fisher National Bank, Comptroller, IL EPA Bureau of Water Grant Section.
- A motion was made by Fred, seconded by Kevin to hire the two new Assistant Clerks for no more than 30 hours/week. Cindy Warns and Jane Weston

Aye: Jamie, Fred, Kevin, Mayor Bargo

Nay: none

- Mayor noted that new law went into effect January 1st of this year regarding the new paid time off policy for part time employees. Tad stated that you can't pay them out for it up front or after like he had thought. Mayor noted that it stated you can carry over up to 2 years. For every 40 hours worked they would get 1 hour of PTO time. Roll over up to 80 hours. Would like everyone to review this as we have to put a policy in place on how we want to do it.

Chief of Police

- Tad noted again that they would really like the generator to see where they can fit it into the budget. He was given a quote that was very similar to the first quote we had accepted.
- As of January 1, 2025, they will need to have body cams for the police. Dustin is working on getting quotes for those.

Dave Biggerstaff Report

- Dave noted that 304 S. Sandusky – old grain elevator company bought in 2022, they have field crews coming around. Dave will try to get in contact with.
- Dave believes that there is potential for a vacant buildings ordinance. He said the land bank has no more money and will not be able to purchase vacant properties as they have in the past. He noted that the Business District in Hoopeston is going to spend half a million dollars on taking down 3 vacant buildings. Dave things we should have an ordinance to take it out of tax payers pockets when there are vacant buildings in town. Fred appreciates the list of actions that Dave has taken care of and would like that to continue. Fred things we should proceed with attorney to complete ordinance.
- Tad notes that he feels it's time to start enforcing rental registration program.
- Dave will work with the Lawyer on the ordinance as well as a review of the commercial signage ordinance.

A motion was made by Fred, seconded by Jamie to adjourn for Executive Session: under section 2C (1): Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body:

Aye: Jamie, Kevin, Fred, Mayor Bargo

Nay: none

Mayor Bargo stated that no action was taken during executive session and called the meeting back to order and instructed Village Clerk Allison Allison to call roll.

Mayor: Justin Bargo

Commissioners: Kevin Kirk, Fred Rinehart, Jamie Ridge

Not Present: Wanda Schmit

A motion was made by Fred, seconded by Kevin to adjourn the meeting by vote.

Aye: Kevin, Fred, Jamie, Mayor Bargo

Nay: none

Justin Bargo , Mayor

Allison K. Allison, Village Clerk