

# VILLAGE OF CATLIN

Commission Form of Municipal Government Adopted 1914 MEMBER ILLINOIS MUNICIPAL LEAGUE

JUSTIN BARGO, Mayor, AUTUMN LANGE, Village Clerk 217-427-2136 Fax: 217-427-8118

109 S. SANDUSKY P.O. BOX 627 CATLIN, ILLINOIS 61817

---

Village of Catlin  
County of Vermilion, State of Illinois  
December 17, 2024

The Council of the Village of Catlin met in the Village Board room in regular session at 7:00pm with Mayor Justin Bargo presiding. Mayor Bargo called the meeting to order at 7:00pm and instructed Village Clerk Autumn Lange to call roll.

Roll Call:

Mayor: Justin Bargo

Commissioners: Ross Wilson, Kevin Kirk, Fred Rinehart and Wanda Schmit present

Village Clerk: Autumn Lange

Also Present: Tad Beddow, Dave Biggerstaff, Greg Phillips, Carol Rinehart, Travis Pearman, Erik Hill, Melissa Hill and Andrew Mudd

A motion was made by Kevin Kirk and Seconded by Wanda Schmit to approve the agenda for the meeting, December 17th, 2024.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

A motion was made by Kevin Kirk and Seconded by Wanda Schmit to approve the minutes from the regular board meeting held on November 19th, 2024.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

A motion was made by Kevin Kirk and Seconded by Fred Rinehart to approve the bills presented with the exception of Check

#6846.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

Public Expression:

- Andrew Mudd, Attorney at Law, appeared before the board to explain his municipality law experience and how he could be a benefit to the Village.
- Travis Pearman questioned the Board's decision on going through a different company to finish installing the remaining water meters within the village.
- Erik and Melissa Hill presented the board with their Business Plan for the Catlin Towne Center.

Commissioner Rinehart: Commissioner of Accounts and Finance

Motion to approve 4 building permits by Fred Rinehart and Seconded by Wanda

Schmit:

208 Lookout St (Lynn Morgan) – Roof over the Back Deck 9'x12'

106 Mae Drive (Karen Cooley) – Cover over Back Porch

700 S Sandusky St (David Hamblin) – Portable Building 12'x20'

202 S Sandusky St (Rikke Linne) – Roof Mounted Solar Panels

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

The Budget vs. Actuals report was provided to the board members to review. We are overall very close to matching the 67% where we should be at.

# VILLAGE OF CATLIN

Commission Form of Municipal Government Adopted 1914 MEMBER ILLINOIS MUNICIPAL LEAGUE

JUSTIN BARGO, Mayor, AUTUMN LANGE, Village Clerk 217-427-2136 Fax: 217-427-8118

109 S. SANDUSKY P.O. BOX 627 CATLIN, ILLINOIS 61817

---

Commissioner Schmit: Commissioner of Public Health and Safety

Commissioner Schmit thanked the Catlin Christmas Parade Committee for a wonderful parade.

Commissioner Wilson: Commissioner of Streets and Public Improvement

Commissioner Wilson brought up the quote that was distributed via email previously regarding the cleanout system (Jetter) for the public works department that would benefit the Village as we are having to hire others to handle these matters for us and we will ultimately save money in the long run purchasing our own. Our public works employees are facing some of the backlash of citizens being upset that we must wait for someone else to come in and fix the issue they are facing so moving forward with purchasing this system would make future issues we face much easier having more tools accessible to our employees.

Commissioner Kirk: Commissioner of Public Property

Commissioner Kirk informed the board that at the Pump Station, Pump #1 was out of alignment and causing problems so that had to be realigned. He is not sure if the Village will be charged for that work since the company who had just worked on that pump a few months prior, were the same people to come back out again to fix the pump. There have been water line/sewer problems that are being taken care of by the public works employees diligently. There have been some service lines hit in the Village by Metro's boring company that we are helping citizens take pictures and directing them to plumbers, as well as the contacts for Metro to report these matters. The Village will adjust water bills if it is determined that their service lines were damaged by the work that Metro did within the village.

IL EPA Compliance Letter received this week, and several items have been corrected and they are continuing to work on the list. Our Water/Wastewater Mentor is helping with these items as well and one of the largest items on it was record keeping but the Superintendent was unaware it had to be submitted so those forms were all submitted. The biggest item on the letter is regarding the drain for the old water tower and it calls for it to be within 2ft of the ground with a splash plate. Currently, there is no drain line coming down. We will be looking into how to install a drain line to handle this matter. Most of the items were clerical and were able to be handled quickly. A response to this letter will be sent out as soon as possible.

We are going to work with our engineers regarding Water/Sewer line planning because some of our lines are needing to be replaced as they are deteriorating.

Mayor Bargo:

Prior to approving the liquor licenses, Mayor Bargo presented the ordinance drafted by the Village Attorney that adds a video gaming/parlor license at a cost of \$500.00 with the sole purpose of gaming and secondary would-be food/alcohol sales. Temporary Alcohol Permits were also proposed in this ordinance, the first being a T-1 permit that would not last longer than 72 hours would be made available for non-profit organizations, educational, fraternal, etc. and a T-2 permit that would not last longer than 48 hours would be made available to citizens for their events as well. This ordinance will be added to the next agenda to be voted upon.

# VILLAGE OF CATLIN

Commission Form of Municipal Government Adopted 1914 MEMBER ILLINOIS MUNICIPAL LEAGUE

JUSTIN BARGO, Mayor, AUTUMN LANGE, Village Clerk 217-427-2136 Fax: 217-427-8118

109 S. SANDUSKY P.O. BOX 627 CATLIN, ILLINOIS 61817

---

Motion to approve EMRH Properties LLC Liquor License Application (Class A) for 2025 by Ross Wilson and seconded by Kevin Kirk.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

Motion to approve Corner Lounge Liquor License Application (Class A), Casey's Retail Company D/B/A Casey's #1512 Liquor License Application (Class B) and Davis Busby Post #776 American Legion Liquor License Application (Class D) for 2025 by Kevin Kirk and seconded by Wanda Schmit.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

Motion to approve the extension of hours for the Corner Lounge on 12/31/2024 from 12:00am to 1:00am on 01/01/2025 by Fred Rinehart and seconded by Kevin Kirk.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

Motion to approve Autumn Lange as the new IMRF Authorized Agent for the Village of Catlin by Ross Wilson and seconded by Fred Rinehart.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

Mayor Bargo addressed that the Employee Policy needs to be revised in certain areas and specifically employee time off rollover will follow the calendar year moving forward rather than employee start date. Prorations and calculations will be made to figure that out so that can start in 2025 for the employees. Executive Session will be held later to discuss more policy changes.

Motion to approve the Christmas Bonus of \$200.00 for full-time employees and \$75.00 for part-time employees by Wanda Schmit and seconded by Kevin Kirk.

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

The Holiday Party for the Village will be Saturday, January 25<sup>th</sup>, 2025, at 6:00pm at the Catlin Towne Centre.

Tad Beddow, Chief of Police: The fourth squad car is fully operational and ready to go. Tad Beddow is helping the Secret Santa within the village making deliveries and Fred Rinehart was selected so he was presented with the Secret Santa gift.

Dave Biggerstaff, Property Manager: Dave Biggerstaff presented the board with a quote from the IL Codification Services for the village to look into redoing our ordinance book as it is outdated and needs to be modernized. He also brought up the idea of installing business signs at the 4-Way Stop in town as our businesses are growing in the village and to help advertise them.

Motion to adjourn meeting at 8:53pm by Fred Rinehart and Seconded by Wanda Schmit

Aye: Wilson, Kirk, Rinehart, Schmit and Bargo

---

Autumn Lange, Village Clerk

---

Justin Bargo, Mayor